

JUNE 2019 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2019 EVENTS						
Embassy of Sweden	6 June 2019	<p>National Day Reception – A reception to mark the visit of the Swedish Embassy to Belfast to support and develop connections between Sweden and Northern Ireland. Organised in conjunction with the European Unit.</p> <p>Numbers attending – 50 - 100</p>	B	<p>No</p> <p><i>£300 waived due to links to Council</i></p>	Yes, Wine Reception	<p><i>Approved by Delegated Authority</i></p> <p>Approve No charge Wine Reception</p>
Extern	12 June 2019	<p>Launch of Personal Change Programme (PCP) – A launch event for the Personal Change Programme, a Shared Cities Partnership project which we are running in partnership with Belfast City Council.</p> <p>Numbers attending – 80</p>	B&D	No (Charity)	No hospitality	<p><i>Approved by Delegated Authority</i></p> <p>Approve No charge No hospitality</p>
St Rose's Dominican College	22 June 2019	<p>St Rose's Dominican College Gala Dinner – A dinner to celebrate the lifetime of the school over the last 58 years before it merges with two neighbouring schools to become All Saints College.</p> <p>Numbers attending – 150 est</p>	C	No	Yes, Wine Reception	<p><i>Approved by Delegated Authority</i></p> <p>Approve No charge Wine Reception</p>
British Council	25 July 2019	<p>IAESTE Annual Summer Reception – a dinner to welcome international trainees involved in the IAESTE programme for paid industry placements across the STEM industry in NI.</p> <p>Numbers attending – 80 - 100</p>	B&C	No – Charity	No hospitality	<p><i>Approved by Delegated Authority</i></p> <p>Approve No charge No hospitality</p>

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Education Authority, Intercultural Education Service and The Executive Office, Urban Villages	16 September 2019	Schools of Sanctuary Celebration Awards – An awards ceremony for primary and post primary schools participating in the Schools of Sanctuary programme. Numbers attending – 200 est	C	Yes - £115	No hospitality	<i>Approved by Delegated Authority</i> Approve No charge No Reception
Belfast Health and Social Care Trust	11 or 25 November 2019	Belfast Trust Chairman's Awards 2019 – Awards ceremony to recognise the contributions and achievements of the staff in the Belfast Trust. Numbers attending - 300	C	Yes - £825	No hospitality	<i>Approved by Delegated Authority</i> Approve Charge £825 No hospitality
Peace Players Northern Ireland	31 August 2019	PeacePlayers Champions 4 Peace Graduation Ceremony - to celebration the work of participants who have completed the Champions 4 Peace programme. Numbers attending – 100-135	C & D	No (Charity)	Yes, Soft Drinks Reception	Approve No charge Soft Drinks Reception
Organisation of Malayali's in NI (OMNI)	1 September 2019	Ponnonam 2019 – Cultural programme to celebrate Onam in the Indian community. Numbers attending - 500	C & D	No (Community)	No as annual event with cultural programme format	Approve No Charge No hospitality
Community Relations Council	17 September 2019	Together Building a United Community Engagement Forum - celebration event as part of Good Relations Week to acknowledge the results of community projects involved in the forum. Numbers attending – 150-200	B & C	Yes - £115	No hospitality	Approve Charge £115 No hospitality

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Belfast Healthy Cities	7 October 2019	<p>Launch of Care Zone – Launch of the CareZone project which aims to highlight key health inequalities in North Belfast and create an action plan to tackle these.</p> <p>Numbers attending – 50</p>	B & D	No (Charity)	No hospitality	Approve No Charge No hospitality
Esc Films	25 October 2019	<p>20th Anniversary Thank You Lunch – Informal lunch to celebrate achievements of esc films over 20 years working with vulnerable people in Belfast.</p> <p>Numbers attending – 60</p>	C	No (Charity)	Yes, Wine Reception	Approve No charge Wine Reception
Queen's University Belfast	28 October 2019	<p>European Conference in Molecular Pharmacology Welcome Reception – Welcome reception as part of 3 day conference taking place at Queen's University Belfast.</p> <p>Numbers attending – 150</p>	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
Family Care Adoption Services	1 November 2019	<p>Family Care Adoption Services 50th Anniversary Reception – Reception to celebrate 50th anniversary of Family Care to acknowledge the achievements of adoptive families and their young people.</p> <p>Numbers attending – 50-80</p>	C & D	No (Charity)	Yes, Wine Reception	Approve No Charge Wine Reception
United States Consulate General Belfast	3 November 2019	<p>Welcome Reception for the US Department of State Management Officer's Workshop – Welcome reception as part of 6 day conference taking place in Belfast.</p> <p>Numbers attending – 150</p>	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
Association for Simulated	5 November	<p>ASPiH 10th Anniversary Conference Dinner –</p>	A & B	No	Yes, Wine Reception	Approve No Charge

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Practice in Healthcare (ASPiH)	2019	Conference dinner as part of 4 day conference taking place in Belfast. Numbers attending – 250 - 300		<i>£825 waived due to links with Visit Belfast</i>	<i>(linked to Visit Belfast)</i>	Wine Reception
Onus (NI) Ltd	19 November 2019	Onus 10th Annual Awards Ceremony of the Workplace Charter on Domestic Violence – Awards Ceremony to recognize the achievement of participating Workplace Charter organisations. Numbers attending – 120	B, C & D	No (Community)	Yes, Tea, Coffee & Biscuits	Approve No charge Tea and Coffee Reception
Belfast Health and Social Care Trust	7 December 2019	10 Year Celebration of the Regional Primary Percutaneous Coronary Intervention Service – Dinner to celebrate 10 years of the service being provided in Cardiology units across Northern Ireland. Numbers attending – 200-300	C	Yes - £825	No hospitality	Approve Charge £825 No hospitality
2020 EVENTS						
HelmsBriscoe	9 March 2020	EMEA Regional Meeting Welcome Reception – Welcome reception and networking event as part of a 3 day conference taking place in Belfast. Numbers attending –250	A & B	No <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No charge Wine Reception
CO3, Chief Officers 3 rd Sector	12 March 2020	The Leadership and Good Governance Awards – Awards ceremony to celebrate the achievements of leaders in the charity sector in Northern Ireland. Numbers attending – 80	C & D	No (Charity)	Yes, Tea, Coffee & Biscuits	Approve No charge Tea and Coffee Reception

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44 th Scout Group Belfast	11 September 2020	100th Anniversary Dinner – Dinner to celebrate the past 100 years of the 44 th Scout Group in Belfast. Numbers attending – 70 - 90	C & D	No (Charity)	Yes, Wine Reception	Approve No Charge Wine Reception
Belfast Health and Social Care Trust	26 November 2020	Belfast Trust Chairman's Awards 2020 – Annual awards ceremony to recognize the achievements of Belfast Trust staff. Numbers attending – 300	C	Yes - £825	No hospitality	Approve Charge £825 No hospitality
2021 EVENTS						
European Council on Eating Disorders	23 September 2021	European Council on Eating Disorders General Meeting Welcome Reception– Welcome reception for international delegates as part of a 3 day conference taking place in Belfast. Numbers attending – 250-300	A & B	No <i>(£300 waived as linked to Visit Belfast)</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Approve No charge Wine Reception